

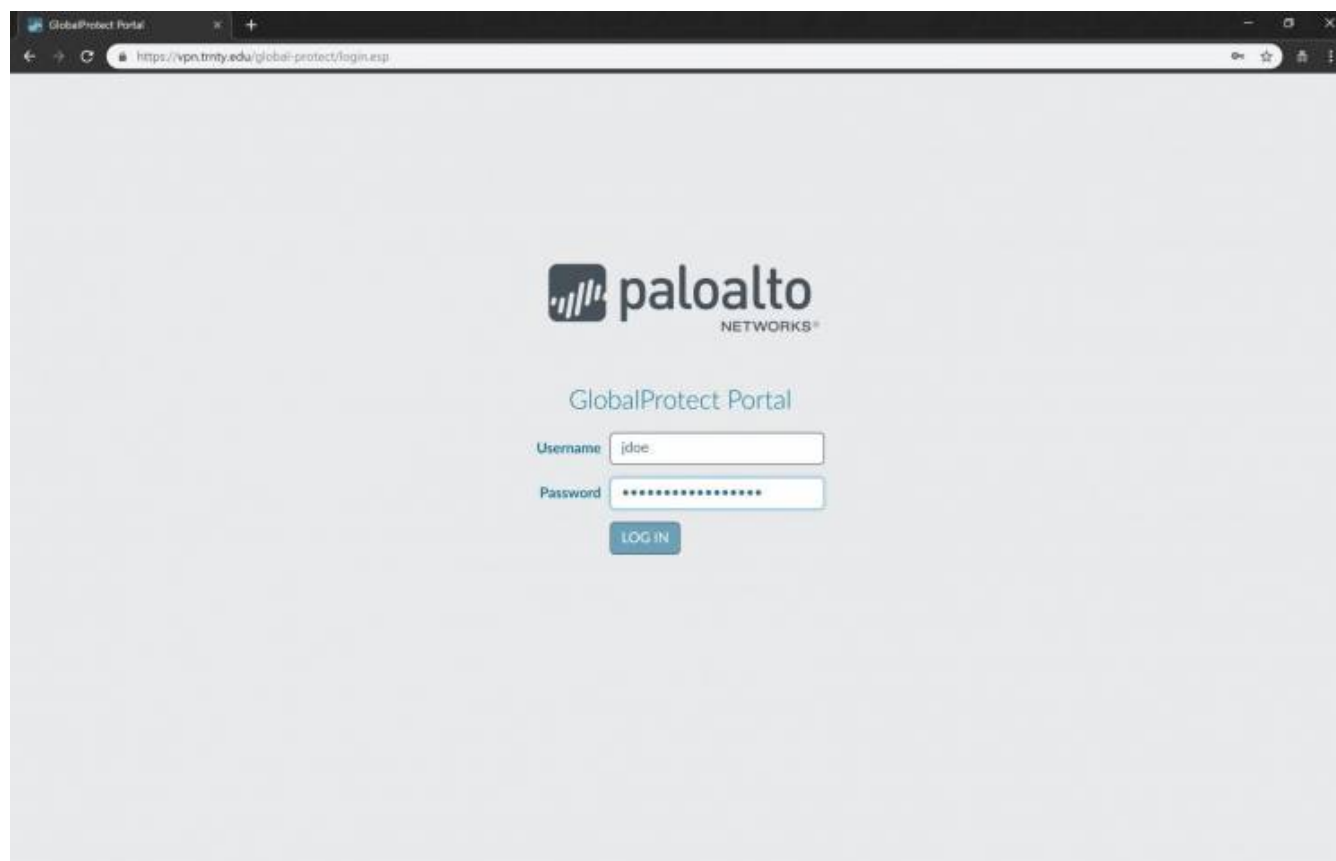
Connect to VPN (Windows)

VPN is most often used by faculty and staff to remote into their office computer and to access shared network drives while off-campus.

Please note: VPN should not be used on campus while connected to TrinAir.

Install GlobalProtect

1. In a web browser, navigate to <https://vpn.trnty.edu> and log in with your Trinity username and password.



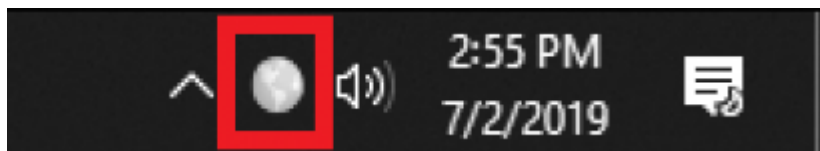
2. Click on the appropriate download link. (To find which version of Windows your computer is running, click the **Start** button in the bottom left of your screen. Click the **Settings** (gear) icon, then choose **System**. Under the **About** tab in the sidebar on the left, look under **Device specifications** for the **System type**.)



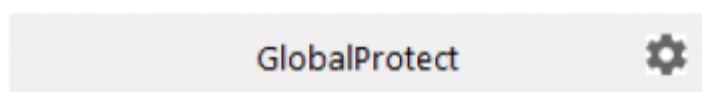
3. Running the downloaded file will install a program called **GlobalProtect**.

Connect to VPN

1. **Double-click** the GlobalProtect icon in the bottom right of your screen.



2. In the **Portal** field, enter **vpn.trnty.edu**, then click **Connect**.

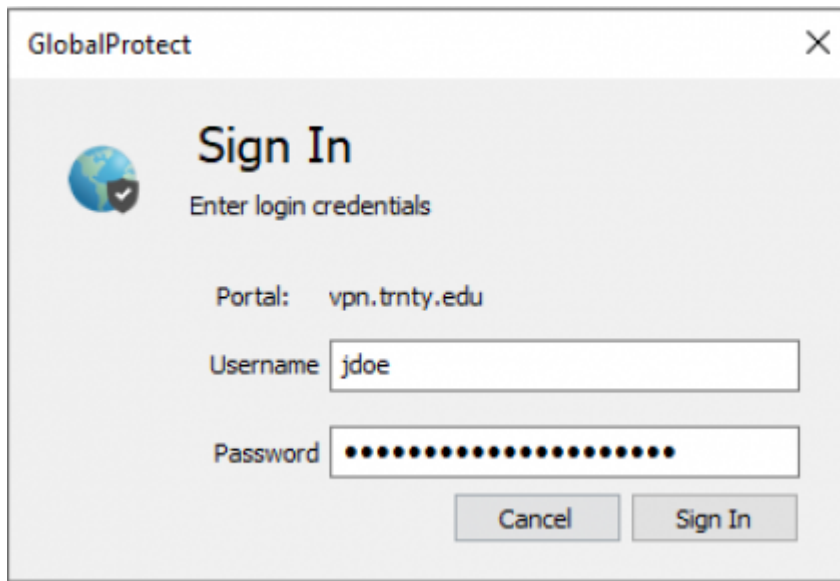


Welcome to GlobalProtect

Please enter your portal address

Connect

3. Enter your Trinity username and password and click **Connect**.



The image shows a screenshot of a software dialog box titled "GlobalProtect". The dialog has a close button (X) in the top right corner. On the left side, there is a globe icon with a shield. The main heading is "Sign In" in a large font, followed by the instruction "Enter login credentials". Below this, the "Portal:" field is pre-filled with "vpn.trnty.edu". There are two input fields: "Username" containing the text "jdoe" and "Password" which is filled with a series of black dots. At the bottom of the dialog, there are two buttons: "Cancel" on the left and "Sign In" on the right.

4. The **Status** in GlobalProtect will change to **Connected** after a few seconds, and you will now be able to remotely access your office computer and shared drives.